

Akua1fly

CARIBBEAN LIGHT AVIATION PLATFORM

Client user guide

Step-by-step process, roles, checks and legal framework.



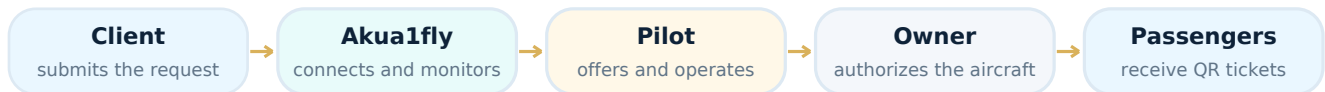
This guide explains the client journey on Akua1fly, from the travel request to boarding. It also sets out the legal and regulatory limits of the platform in clear terms.

Read this before submitting a request

Akua1fly is a digital connection and operational follow-up platform. It is not an airline, not an air carrier and not the aircraft operator.

The pilot, the owner and/or the operator remain responsible for their regulatory obligations. Before boarding, the client and passengers must check that the required licences, ratings, insurance, authorizations, operational approvals and flight conditions are in place.

Role diagram



1. Understanding the platform role

Akua1fly provides a structured request, offer, document-control and operational follow-up process.

What the platform does:

- it allows the client to submit a light-aviation travel request in the Caribbean area;
- it makes the request available to validated pilots who may submit an offer;
- it helps monitor the offer, segments, passengers, tickets and manifests;
- it provides administrative-control tools, QR tickets and boarding follow-up tools.

What the platform does not do:

- it does not sell air transport as an airline would;
- it does not fly the aircraft, determine airworthiness or replace the competent authorities;
- it does not guarantee that the flight will take place, as this may depend on weather, safety, aircraft status, authorizations and the pilot-in-command decision;
- it does not set the flight price offered by the pilot and does not replace the pilot or operator obligations.

Clear legal presentation

Using Akua1fly must be understood as using a connection and operational follow-up tool. Accepting a pilot offer never removes the client's essential checks: pilot identity, rating, insurance, operating authorization, aircraft suitability and flight conditions.

2. Preparing the client request

A complete request avoids unnecessary blocks and helps pilots reply accurately.

Before opening the form, prepare the following information:

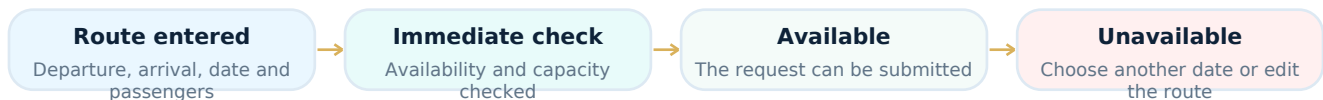
- departure airport or area and intended destination;
- requested date for each segment;
- number of passengers to be carried, with a maximum of 7;
- main client contact details: phone number and e-mail address;
- identity information requested for passengers, as required by the form;
- operational details useful for the pilot: luggage, timing constraints or return request.

Passenger information

The main client may or may not be a passenger. The maximum number of passengers carried in one request is 7. Each passenger must provide accurate information; an error may prevent correct ticket issuance or boarding control.

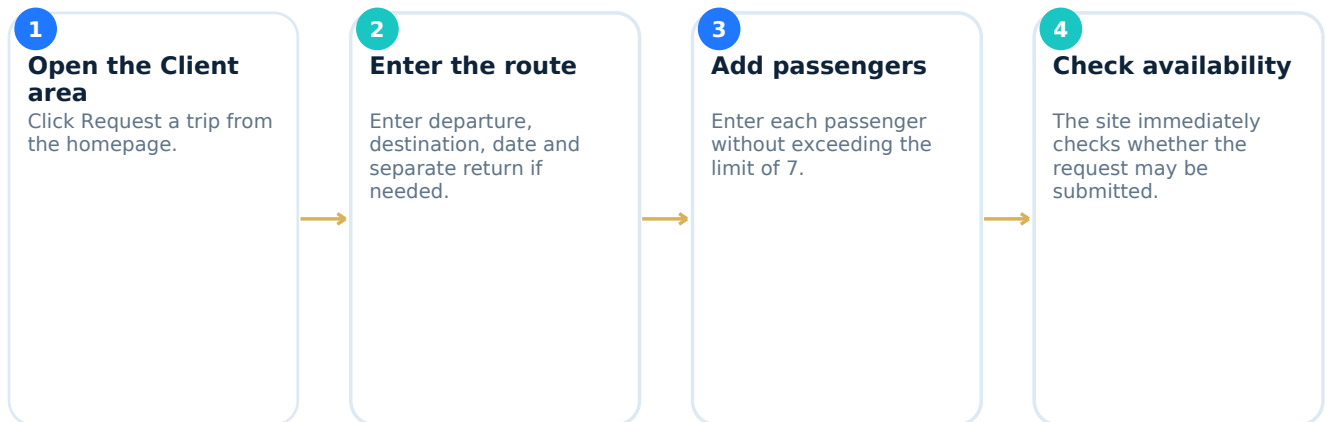
Outbound and return segments. An outbound and a return trip are treated as two separate segments. The return is not automatically deducted from the outbound segment; it must be entered with its own details.

Availability check



3. Submitting the travel request

The client form is structured in a practical order.



Immediate availability check. If the platform shows that the segment is unavailable, the client must choose another date or edit the route. The request should not bypass the availability check.

Accuracy of the form. Contact details, passenger information, dates and destinations must be checked before submission. They are used for offers, tickets and operational follow-up.

Good practice

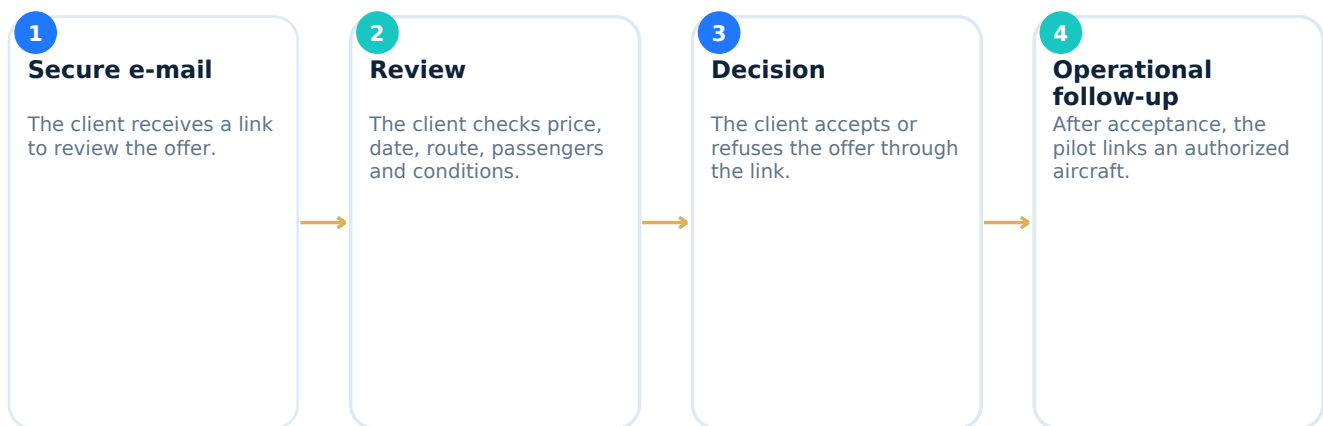
Review the summary before submission. If the e-mail address is incorrect, the client may not receive offers, tickets or boarding instructions.

4. Receiving, reviewing and accepting a pilot offer

Each offer must be read as an operational proposal to be checked.

After the request is submitted, a validated pilot may make an offer for the requested segment. The offer may include:

- the segment concerned: departure, destination, date and proposed time;
- the number of passengers taken into account;
- the flight price proposed by the pilot, separate from the Akua1fly service;
- the offer validity period;
- the intended aircraft, when available in the process;
- any useful information for flight preparation.



Flight price warning

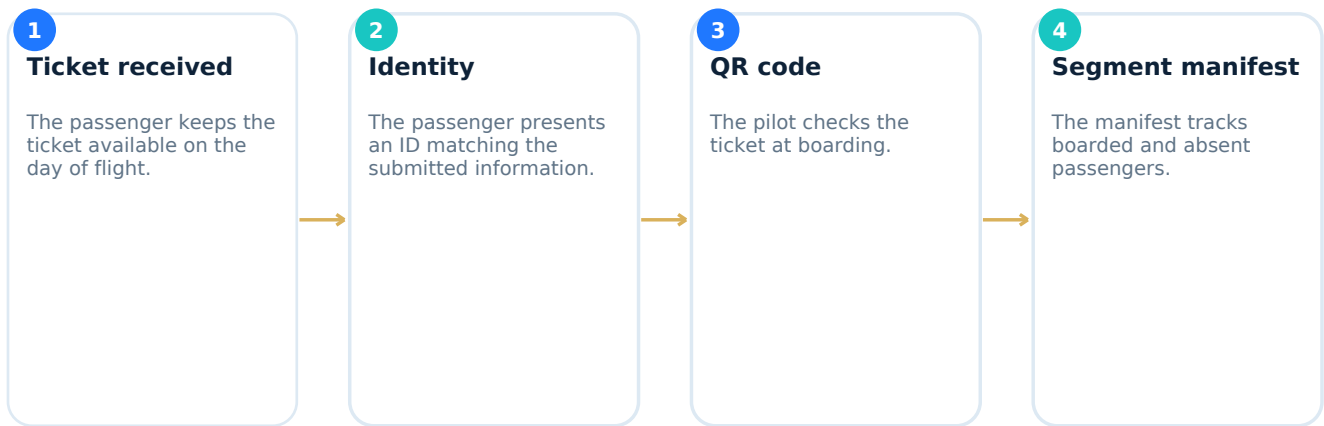
The flight price is proposed by the pilot. Akua1fly does not set this price and does not guarantee amounts requested or paid outside the platform. The client should ask for any necessary clarification before accepting.

5. Tickets, check-in and boarding

QR tickets and the manifest support the operational follow-up of the segment.

After the offer is accepted and the operational process is completed, tickets may be sent to the relevant passengers.

- each passenger receives an individual ticket when the process is completed;
- the ticket contains segment information and a QR code;
- the pilot has a manifest for each segment;
- boarding is validated using the QR code and manifest code;
- if a passenger is absent or an inconsistency is identified, the platform may create an operational incident.



At boarding

A passenger should not board if the identity, ticket, route, aircraft or pilot do not match the information provided. If there is any doubt, the passenger should ask the pilot for clarification and should not board unless the situation is clear.

6. Regulatory framework and responsibilities

This section should be read before using the platform in practice.

Topic	Clear legal reading
Nature of service	Akua1fly is a connection, digital organization and operational follow-up tool. It is not an airline, not an air carrier and not the aircraft operator.
Flight price	The flight price is proposed by the pilot or relevant operator. Akua1fly does not set this price and does not guarantee payments made outside the platform.
Flight safety	The decision to operate, delay or cancel the flight depends in particular on the pilot-in-command, weather, the aircraft, authorizations and the applicable rules.
Documents and approvals	Checks performed in the platform do not replace regulatory checks, nor the obligations of the pilot, owner, operator or competent authorities.
Client verification	Before boarding, the client and passengers must check essential information: pilot identity, aircraft, route, insurance, licences, ratings, authorizations and flight conditions.

Cautionary wording

Using the platform must never be interpreted as a guarantee of full compliance, airworthiness, insurance or flight completion. The flight remains subject to applicable aviation rules and to the pilot's safety decisions.

7. Client checklist before acceptance and boarding

Check	Client validation
I have checked the date, departure point, destination and number of passengers.	<input type="checkbox"/> Yes
I have entered accurate contact details to receive offers and tickets.	<input type="checkbox"/> Yes
I have read the pilot offer: price, validity, segment, time and conditions.	<input type="checkbox"/> Yes
I understand that Akua1fly is not the air carrier and not the aircraft operator.	<input type="checkbox"/> Yes
Before boarding, I check the pilot identity, aircraft, documents, insurance and required authorizations.	<input type="checkbox"/> Yes
I do not board if the information does not match or if the situation is unclear.	<input type="checkbox"/> Yes

Need to correct information? If an error is identified, the client should act before final acceptance or before boarding. Incorrect information may prevent proper ticket issuance or passenger control.